



## **ARMSTRONG ENDERBY SKATING CLUB** **POLICY DOCUMENT**

### **LIABILITY AGREEMENT:**

I, as parent/guardian of participant, agree to hold harmless, the Armstrong/Enderby Skating Club, their officers or employees for any claims or injuries sustained by registered participant during the skating season, on or off the ice.

### **SKATE CANADA MEMBERSHIP:**

All skaters, must be registered with Skate Canada for the current skating year. Membership is from September 01 to August 31. The \$40 fee will be added to your invoice at time of registration. This fee is non refundable and must be paid prior to your first step on ice.

### **CANSKATE POLICY:**

I as a parent/guardian of CanSkate participant agrees participant **MUST** wear a fitted CSA approved helmet and parent must remain in the building during child lesson.

(Due to SkateCanada regulations and insurance coverage skaters without helmets will not be permitted on the ice, parents are not allowed to accompany skaters on the ice).

Canskate participants need to wear gloves/mittens, layered clothes that allow for freedom of movement and properly fitted skates.

## **STAR SKATE POLICY:**

I as a parent/guardian of STARSkate participant agrees: to inform participant of proper behavior expected on the ice during the AESC sessions, so that everyone is comfortable and enjoying the ice time for which they are paying.

Please adhere to the following:

- All skaters should be aware of the "right of way" procedure during all freeskate sessions.
- All skaters are expected to stay out of the way of any skater who is  
A: skating his/her solo to music  
B: in a lesson.

All skaters should extend a level of respect to others that he/she wished to receive in return. This is Good Sportsmanship!

## **MUSIC POLICY:**

ALL competing StarSkaters Parents must:

A: Volunteer their time in the music box for a minimum of 2 times per registered day OR

B: Pay a \$50.00 Fee. This fee can be paid through uplifter at time of registration

- If we do not receive your \$50 exempt fee you will be assigned days. If you are unable to make an assigned shift it is your responsibility to find a replacement for your shift or switch with another parent.
- If you have switched shifts or found a replacement from another parent please make sure it is clearly noted as a "switch" or "replacement" in the music commitment book.
- If you do not complete the minimum requirement of 2 shifts you will be billed \$50 through uplifter.
- You must sign the music book in order to ensure that you get credit for ALL shifts. If there is no signature it will be assumed that you were absent and no replacement/switch was found.

## **PAYMENT / REFUND/ CREDIT POLICY:**

All skaters registering for any program with the Club must pay 50% of fees associated with the program **within 7 days after registration OR Start date of program whichever is first.**

The skater will not be allowed on the session if any fees or monies are outstanding.

Payments can be made by:

1. **E-Transfer** - Send payment to **armstrongskatingclub@gmail.com** (no security question/answer required). Please **include invoice # and skater's name**.
2. **In Person Payment To A Club Executive - exact cash** (no change available) or **cheque** (not post-dated)  
If arranged with AESC executive member cheques can be dropped off to Tannis Crerar Head Coach.
3. Send cheque by Mail. to PO BOX122 Armstrong BC,

### **INSUFFICIENT FUNDS:**

Any person having issued two or more returned cheques to the AESC must make all subsequent payments to the Club by either cash, certified cheque, money order or bank draft.

A fee of \$25.00 will be charged for each NSF cheque returned to the Club.  
A fee of \$25.00 will be charged if the provided Visa or MasterCard is denied upon processing.

### **REFUND CREDIT POLICY:**

A FULL refund will be given to skaters who withdraw by the 1st day of the season, less the Skate Canada Fees and a \$25 admin fee.

No other refund will be granted.

Ice credits may be granted in the case of medical circumstances:

The skater must have missed a minimum of 14 consecutive days to qualify. A Doctor's certificate must accompany your written request for an ice credit. The Board of Directors will consider medical credits on a case by case basis. If granted, the ice credit will be pro-rated upon receipt of medical documentation less the Skate Canada Fees and a \$25 admin fee.

Club Executives make the final decision.

No Ice Credit will be given if a skater is expelled by the Club.

No Ice Credit or make up sessions will be offered for sessions missed due to illness, holidays, competitions, test, management disputes or any reason other than an injury or medical condition supported by a doctor's certificate.

### **MEDIA WAIVER:**

I grant Armstrong Enderby Skating Club permission to use photographs of my skater for any legal use, including but not limited to: publicity, copyright

purposes, illustration, advertising, and web content.

I understand that no royalty, fee or other compensation shall become payable to me by reason of such use. I hereby give my consent to the Armstrong/Enderby Skating Club, Skate Canada to use the registered participant's image in the form of a photograph, videotape, likeness or any other recording or reproductions for promotional purposes without payment of any fee or charge.

### **PRIVACY POLICY:**

We respect your privacy and are committed to maintaining your confidence and trust. Accordingly we maintain the following privacy policy to protect personal information you provide:

- Any information you give to us will be held with extreme care and will not be used in ways that you have not consented to.
- If you choose to provide personally identifiable information about yourself, we will not use the information for any purpose other than to respond to your inquiry. We do not sell, rent, loan, trade or lease any personal information collected.
- On our web site, you may find links to third party web sites. Please note that we are not responsible for the privacy policies or content on third party sites. Therefore, it is recommended that you read the privacy policy of third party web sites for your information.

If you have any questions concerning this privacy policy, please don't hesitate to contact us.

**AESC DISCLAIMER:** The AESC reserves the right to change, cancel or reassign skaters to sessions. The Club is not responsible for ice cancellations that are out of its control. The Club endeavors to replace sessions when possible but replacement ice is not guaranteed.

**UPDATED: September 27, 2022**